

# Remit

## System Safety Risk Group (SSRG)

### 1. ESTABLISHMENT & PURPOSE

- 1.1 The System Safety Risk Group (SSRG) provides strategic monitoring of the rail industry's collaborative progress in delivering the safety related aspects of the strategy set out in *Leading Health and Safety on Britain's Railway* (LHSBR).
- 1.2 SSRG is supported in this task by a network of industry groups, aligned to the risk themes of the strategy, which undertake more detailed monitoring and analysis of safety risks, and which provide reports to it.

### 2. FUNCTION AND RESPONSIBILITIES

- 2.1 SSRG holds the following functions and responsibilities:
  - a) Continually seek to ensure collective visibility of all railway safety risks and drive and support proportionate action to address them, in accordance with the principles outlined in the industry document *Taking Safe Decisions*.
  - b) Support the collaborative delivery of the LHSBR as it relates to safety by:
    - i. Supporting and challenging the specialist safety risk groups to ensure that they are functioning effectively and that they are appropriately monitoring the risks associated with their assigned risk themes from the LHSBR strategy.
    - ii. Encouraging the sharing of lessons relating to risk controls and effective group functioning.
    - iii. Reporting on industry's progress in delivering the LHSBR strategy.
    - iv. Communicating with industry to improve the industry's knowledge and understanding of the key safety risks and the collaborative industry activity to address them.
  - c) Identify concerns in relation to railway safety risk and, as appropriate:
    - i. Refer matters to specialist safety risk groups, sector groups or capability groups;
    - ii. Escalate matters to the Industry Health and Safety Meeting (IHSM) and/or the RSSB board.
  - d) Ensure that issues or opportunities associated with the health-related themes of the strategy are communicated to the Health and Wellbeing Policy Group (HWPG).
  - e) Strategically advise RSSB on its work programmes.
- 2.2 SSRG's role is to monitor and advise and to foster collaboration.
- 2.3 SSRG does not discharge any safety management responsibilities. It exists to support collaboration and bring efficiencies in individual duty holders' own activity to meet their individual safety responsibilities.

### **3. OPERATION MANAGEMENT**

- 3.1 SSRG will document its activities in a work plan. The work plan will, as a minimum, provide a coherent agenda that links to the LHSBR.
- 3.2 SSRG meetings will consist primarily of reports from all LHSBR specialist safety risk groups and discussion of these reports.
- 3.3 Where a specialist safety risk group chair is unable to attend an SSRG meeting, it shall be the responsibility of that chair to ensure that a suitably informed alternate attends the meeting on their behalf, capable of representing the risk group.
- 3.4 The RSSB Director of System Safety and Health will report to SSRG on the activities of HWPG and will report to HWPG on the activities of SSRG.
- 3.5 SSRG will ensure that a communications plan is developed to support the dissemination of information to the railway industry.
- 3.6 RSSB will publish a quarterly progress report on industry's progress in implementing the LHSBR strategy. SSRG will be responsible for ensuring that the sections of the report relating to safety are up-to-date and accurate.
- 3.7 RSSB's executive management will regularly report to the RSSB board about system safety, including the work of SSRG. Such reports will normally be published on RSSB's website after being considered by the board.
- 3.8 Where support is required from RSSB, subgroups shall only be established with the authorisation of the RSSB Director for System Safety and Health.

### **4. MEETINGS**

- 4.1 SSRG shall meet approximately every twelve weeks unless the Chair considers there is insufficient business to justify a meeting.
- 4.2 SSRG's meeting shall be quorate only if all LHSBR specialist safety risk groups are represented and at least half of SSRG's full members are present.

### **5. EVALUATION AND REVIEW**

- 5.1 SSRG shall undertake an annual self-assessment of its performance in carrying out its functions and responsibilities.
- 5.2 SSRG shall review its work plan and communications plan at least on an annual basis, or more frequently if it chooses to do so.
- 5.3 SSRG shall review its remit on an annual basis and report its findings including any recommendations to RSSB.
- 5.4 SSRG shall review the remits and functioning of the specialist risk groups on an annual basis and report its findings including any recommendations to the relevant groups and to RSSB.

**6. MEMBERSHIP**

6.1 SSRG shall consist of the following full members:

- Chair
- RSSB Director of System Safety and Health
- Network Rail Chief Health and Safety Officer
- Chairs of the LHSBR specialist safety groups: PTSRG, TARG, RRG, TRG, LCSG, SPDHG, ISLG, NFSG
- Chair of DRSG
- Representative from RDG
- Representative from ASLEF
- Representative from RMT
- Representative from TSSA

6.2 SSRG shall include the following additional members as observers:

- Representative from ORR
- Representative from DfT (optional attendance)

| Approval, review and amendment history | Date       |
|--|------------|
| Approved by Chair SSRG                 |            |
| Authorised by RSSB Executive           | 01/02/2018 |
| Next Review Date                       |            |
| Amendment Date (if/when amended)       |            |