Application for a deviation
**(In accordance with the Railway Group Standards Code and Railway Standards Manual)**

Some guidance is provided [here](https://www.rssb.co.uk/-/media/Project/RSSB/RssbWebsite/Documents/Public/Public-content/Using-Standards/guidance-deviation-2022.pdf?la=en) to help with the completion of this application form

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| **Reference Number: (RSSB to complete)**  |
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| 1. **Problem statement:**

Describe, as simply as you can, the nature of the problem you are trying to address. |
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| **2. Title of deviation application:**Please provide a one line title that describes the deviation. |
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| 1. **What is the requirement you can’t comply with?** (<https://www.rssb.co.uk/standards/Standards-Catalogue>)
 |
| Requirement number | Document number | Issue number | Issue date | Title of document |
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| Insert the text of the requirement as set out in the document. |
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| **Other documents referenced in the text:** For ease of reference, please provide the requirement, document number, issue number, issue date and title of any other documents or requirements being referenced within your application. |
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| Requirement number | Document number | Issue number | Issue date | Title of document |
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| Insert the text of the requirement as set out in the document. |
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| 1. **Why can’t you comply with the existing requirement?**

**[See deviation guidance: section 2, A.1. (page 2)]** |
| Explain why it is not reasonable, to comply with the existing requirement on either a temporary or a permanent basis, or if you can comply but have a better alternative.Explain the consequences for you (for example cost and service performance) of complying with the requirement. It should allow the reader to understand why these consequences make it unreasonable to comply with the requirement. If you can comply but have a better alternative then explain the benefits that the alternative provides compared to the existing requirement.Insert text here. |
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| 1. **Where can’t you comply with the requirement?**

**[See deviation guidance: section 2, B.2. (page 2)]**  |
| As specifically as possible provide details of the area where you cannot comply with the requirement. For example, geographical limits, limits on type, pieces of ranges of equipment, identification numbers, signal numbers, specific assets or operations. |
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| 1. **What are you proposing to do instead of the existing requirement?**

**[See deviation guidance: section 2, B.3. (page 2)]** |
| Describe what you are proposing to do instead?  |
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| 1. **How long would you like the deviation to last and is there anything that would affect the length of the deviation?**

[This question may not be applicable if seeking to deviate from a requirement in a RIS][See deviation guidance: section 2, B.4.] |
| If applicable, please specify the dates you wish your deviation certificate to start and end.Start:       End:      If the deviation is time limited, state how your company / organisation plans to become compliant with the requirement.Please also indicate if this deviation is requested:* While conducting a trial
* To allow time to comply with the requirement at a future date
* For the remaining lifetime of an asset or piece of equipment, to allow it to be phased out.

Insert text here. |
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| 1. **Demonstrate that what you are proposing to do instead is reasonable:**

**[See deviation guidance: section 2, C.6. (page 2)]** |
| Demonstrate what you are proposing to do is reasonable. Explain the effects of implementing what you are proposing to do on: * The safety of the railway system
* The compatibility of the railway system now and in the future
* Costs and service performance, including reliability and availability
* If relevant, other essential requirements such as environmental protection and health.

Clearly set out the risk assessment approach that was followed. Any assessment should consider both the activities of your company / organisation and those of affected parties. This explanation should be supported by any relevant documents such as:* Company / organisation procedures, processes and instructions
* Risk assessments undertaken
* Specific explanatory drawings, illustrations, and diagrams.

Insert text here |
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| 1. **Demonstrate consultation with all affected parties has been carried out and their agreed support:**

**[See deviation guidance: section 2, C.5. (page 2)]**[**Note** for further guidance on consulting with affected parties and providing evidence of support, please visit the [deviations page](https://www.rssb.co.uk/standards/using-standards/how-to-get-a-deviation-from-standards) of the RSSB website] |
| Provide the results of your consultation with affected parties including copies of any responses to consultation. Provide a summary of any key issues together with how you have responded or intend to respond to those issues. |
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| **10. What alternative options have been rejected and the rationale?** |
| Explain what alternative options have been rejected and the reasons for not choosing them. |
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| **11. What supporting documents / information are you providing?** |
| Please list any supporting documents / information you have to support your application. |
| If you are not content for the supporting documentation to be published, please tick this box. [ ]  |
| 1. **Is the application for a project requiring authorisation for placing in service?**

**[This question may not be applicable if seeking to deviate from a requirement in a RIS]** |
| [ ]  Please indicate whether the application is for a project requiring authorisation for placing in service under the Railways (Interoperability) Regulations 2011?Refer to the DfT website for information on how an industry process can be used by projects to obtain deviations from a national rule. The process for obtaining deviations from requirements in accordance with the RGS Code is recognised as an established industry process in this context. |
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| 1. **Applicant details and status:**
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| Please provide your name, position (job title), the company / organisation you work for, your full address, contact details, and reference number (if applicable).Please make use of the ‘additional contact’ details if there is more than one applicant. For seven or more applicants, please attach their contact details within the email and we will ensure they are added to the certificate.

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| **Applicant details:**Name: Job title: Company / Organisation: Address Email: Phone:  | **Additional contact #1:**Name: Job title: Company / Organisation: Address Email: Phone:  |
| **Additional contact #2:**Name: Job title: Company / Organisation: Address Email: Phone:  | **Additional contact #3:**Name: Job title: Company / Organisation: Address Email: Phone:  |
| **Additional contact #4:**Name: Job title: Company / Organisation: Address Email: Phone:  | **Additional contact #5:**Name: Job title: Company / Organisation: Address Email: Phone:  |

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| Please indicate whether you are applying as: |
| [ ]  The party who must currently comply, or may reasonably be expected to have to comply in future, with the requirement. |
| [ ]  A third party acting on behalf of, and with the support of, any party who must currently comply, or may reasonably be expected to have to comply in future, with the requirement. |
| Please provide their details and attach evidence of their support for this application. Regardless of which party submitted the application, a deviation from a requirement shall be granted only to one or more specified parties who must currently comply, or may reasonably be expected to have to comply in future, with the requirement. |
| **Your reference number:**  |
| Please provide your company / organisation reference number for this application, if applicable. |
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| **Applicant’s signature:**  | **Date:** |
| Insert name and job title |       |
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| ***User Responsibilities:****Industry experts representing railway stakeholders are involved in the process for settling the content of documents which are prepared in accordance with the procedures set out in the Railway Standards Code and Manual.**Users of documents published by RSSB are expected to be competent or should take specialist advice before following or applying any practices or principles contained within them and are reminded of the need to consider their own responsibilities to ensure safe systems of work and operation, health and safety at work and compliance with their own duties under health and safety legislation. While documents published by RSSB can be used to help inform and devise safe practices and systems of work, their content has not been designed or prepared for:** *reliance by any specific person or organisation*
* *application or use in all possible* operational or working environments.

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