

**RAIL SAFETY AND STANDARDS BOARD LIMITED**  
**(‘the Company’)**

**MINUTES OF THE ANNUAL GENERAL MEETING HELD AT:**  
**RSSB, The Helicon, 1 South Place, London, EC2M 2RB on**  
**Thursday 03 November 2016 at 10:30**

**PRESENT:**

Anna Bradley (Chairman)  
Mark Phillips (Interim Managing-Director)  
Geoff Spencer (on behalf of FOCs)  
Alan Emery (RSSB)  
Dolores Byrne (RSSB)  
Steve Enright (Abellio)  
Mark Walker (Carillion Rail)

**IN ATTENDANCE:**

Helen Hasse (Company Secretary)  
Sarah O’Connor (RSSB)  
Paul Marchant (RSSB)  
Ross O’Neill (RSSB)  
Graeme Mitchell (UHY Hacker Young LLP)

1. The Chairman confirmed that the meeting was quorate and Network Rail Infrastructure Limited had voted by proxy.
2. The Chairman confirmed that the Notice of Annual General Meeting could be taken as read.
3. The Chairman of the Company confirmed that she would chair the Meeting.
4. The Chairman proposed:

**“The report of the directors and audited annual accounts, together with the auditors’ report thereon for the year ended 31 March 2016 be received and adopted”.**

**The resolution was put to the meeting in accordance with the voting provisions of the Company’s constitution and declared unanimously carried.**

5. The Chairman proposed:

**“To re-appoint UHY Hacker Young LLP as auditors of the Company to hold office from expiry of the term of appointment of the current auditors until 28 days after the day on which copies of the Company’s annual accounts and reports for year ending 31 March 2017 are sent out pursuant to section 423 of the Companies Act 2006”.**

**The resolution was put to the meeting in accordance with the voting provisions of the Company’s constitution and declared unanimously carried.**

6. The Chairman proposed:

**“To authorise the directors to determine the remuneration of the auditors”.**

**The resolution was put to the meeting in accordance with the voting provisions of the Company’s constitution and declared unanimously carried.**

7. The Chairman proposed:

**“To appoint Mark Phillips as an executive director of RSSB”.**

**The resolution was put to the meeting in accordance with the voting provisions of the Company’s constitution and declared unanimously carried.**

8. There being no further business the meeting was closed.

A handwritten signature in black ink on a light grey background. The signature reads "Ann Brad" followed by a large, stylized flourish that loops back under the name.

Chairman of Rail Safety and Standards Board Limited